The Hinckley SCHOOL

Teacher of Computer Science

(TMS / UPS / TLR available for the right candidate)

RECRUITMENT PACK

The Futures Trust

BUILDING BRIGHTER FUTURES

THE HINCKLEY SCHOOL

Thank you for your interest in a career with The Hinckley School. We hope that this recruitment pack provides you with all the information you need to start your journey with us.

It is an exciting time to join The Hinckley School, an 11-18 provider proudly serving Hinckley and its surrounding areas. In September 2023, The Hinckley School was rated 'Good' in all areas by Ofsted. This Ofsted report demonstrates our ambition for our students, coupled with a strong sense of community and belonging. With planning approval now received for a new multi-million-pound STEAM build, bespoke year 7 and 8 areas and a refurbished sixth form, our school is committed to 'Building Brighter Futures'.

Ofsted Good Provider

As our students' progress to GCSE and then onto A Level study, they experience high expectations and inspirational teaching, an extensive range of enriching activities beyond the classroom and a learning environment which fosters self-discipline and aspiration. A bespoke character education programme centred around PRIDE, alongside high-quality pastoral care and excellent academic provision, not only ensures that students graduate from The Hinckley School having secured the destinations of their dreams, but also with the characteristics, strong moral purpose and self-belief to succeed on the modern global stage.

The Bridge At The Hinckley School · The Gateway At The Hinckley School · YEAR 9 Hub At The Hinckley School · YEAR 10 Hub At The Hinckley School · YEAR 11 Hub At The Hinckley School · The Hinckley SIXTH FORM

The Hinckley School is committed to building brighter futures for everyone. This commitment is underpinned by 3 clear values:

1. Students first

Teachers and leaders totally focused upon the educational benefit of our students.

2. It's about learning

Students, teachers and leaders focused upon developing and improving their learning.

3. No barriers

No excuses, only support to ensure student, teachers and leaders maximise their achievement.

Due to the growth of our school we are looking to expand our team of dedicated professionals who excel in their field, who can support us to provide a high-quality educational experience for all. If you share our passion for building brighter futures then we would love to hear from you.

- Lisa Hickman, Headteacher

THE FUTURES TRUST

Thank you for your interest in a career with The Futures Trust.

The Futures Trust is a growing Trust with four primary schools and five secondary schools located in Coventry, Warwickshire and Leicestershire. We have 8,000 pupils in our schools and over 1,000 colleagues work for the Trust supporting our school community.

The Futures Trust is committed to building brighter futures for everybody within our trust and the communities we serve.

We are a thriving, vibrant and morally grounded organisation with a deep regard and commitment to our staff and the part they play in our success. We know that every person, no matter what role they perform, is essential to developing outstanding learners and in turn building outstanding schools. That is why we invest in the very best staff and ensure that they are supported carefully to reach their full potential and achieve their aspirations.

The Futures Trust is committed to the principle of excellence through collaboration and partnership. Our schools collaborate through a common desire to learn from each other, share experiences and be mutually supportive in order that exceptional educational experiences are provided for all our students. From this shared commitment and belief in mutual support we gain our sense of belonging.

It is an exciting time to join The Futures Trust. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn and grow. If you join The Futures Trust team, you will be part of a professional learning community totally focussed upon learning and dedicated to ensuring students achieve their potential and build their own bright future. We look forward to hearing from you.

JOIN OUR TEAM

JOB TITLE:	**Teacher of Computer Science**
OPPORTUNITY:	To support and contribute to the education and development of pupils by providing appropriate opportunities, care and supervision, ensuring that students are able to safely access all aspects of School life, and are able to achieve their full potential during their time at The Hinckley School.
REPORTING TO:	Subject Leader
LOCATION:	Based at The Hinckley School
SALARY:	TMS / UPS + TLR for the right candidate
START DATE:	August 2024
BENEFITS:	• Competitive rates of pay • Extensive professional development opportunities across the Trust • Career pathways across the Trust • Teacher/Local Authority Pension Schemes • Online retail discount • Employee Assistance Programme • Family Friendly policies to support family & carer commitments • Flexible Working Arrangements

The Futures Trust and The Hinckley School are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

JOB DESCRIPTION

Job Purpose

To encourage learning which allows students to achieve high standards; to share and support the community responsibility for the well-being, education and discipline of all students.

Duties and responsibilities

Educational Responsibilities

- To carry out the general duties and responsibilities of a professional school teacher in accordance with the Principal Statement of Employment Particulars and associated documents including the Teachers' Standards and School Teachers' Pay and Conditions Document.
- To implement whole-school, cross-curricular, department and year policies.
- To take part in scheduled meetings with colleagues and parents according to the school's published programme.
- To share in supervisory duties according to the school's published rotas.
- To share in cover for absent colleagues in accordance with the national guidelines and School Teachers' Pay and Conditions of Employment and subsequent statements.
- To participate in whole-school, team and individual arrangements for her/his in-service training and professional development.
- To keep up-to-date with all school information, e.g. the weekly diary and newsletter, the staff handbook, e-mail and information sent via the pigeon-hole daily.

Academic Curriculum

Under the guidance of the Curriculum Leader and Cross-curricular Teams where appropriate:

- To plan and prepare courses and lessons for the groups assigned.
- To teach all students according to their educational needs. This includes the setting, marking, assessing of classwork, homework, projects, coursework and fieldwork, etc.
- To keep records of students' attendance at every lesson as well as classwork, homework set and completed.
- To review and evaluate work programmes.
- To maintain good order and behaviour according to the school's policies in order to facilitate learning and safeguard the health and safety of students both in school and in any authorised school activity outside school.
- To participate in external examinations arrangements as well as other assessment programmes.
- To communicate with parents concerning students' progress through writing reports and/or profiles, through attending scheduled parents' meetings and, where appropriate by letter or telephone.

- To be responsible for her/his teaching room(s) with regard to good order, health and safety, appearance and display.

- To share in the department's work in curriculum development with regard to courses of study, teaching resources materials and methods used.

- To take part in the school and department's methods of teaching, assessment and profiling records.

- To be responsible for the use of all resources allocated to ensure value for money and no waste. To take responsibility for the supervision and security of rooms and all equipment.

- To take her/his share in the cross-curricular work of the school.

- To share in the responsibilities of the department.

<u>Tutorial Programme and Responsibilities</u>

Under the guidance of the Year Leader:

- To keep an accurate and up-to-date tutor group register and to follow the school's procedures for dealing with students' lateness and absence.

- To give out information and letters for students to take home, ensuring every student receives one, including any absentees.

- To check students' Planner at least once every week for homework set and for messages from parents.

- To check on students' school uniform (Years 7 - 11).

- To ensure that the tutor group play a full part in School Council activities.

- To accompany the tutor group to assemblies.

- To collate and check the subject profiles for her/his tutor group, to summarise and comment on achievements and behaviour. To discuss the reports with students and with parents at the parent/tutor meetings.

- To ensure that all students have a clear understanding of the 'planning' necessary for a successful learning outcome, including revision programmes.

- To help advise students in KS3 on their KS4 courses. To help advise parents on realistic objectives for their sons/daughters. To help advise students in KS4 and the 6th Form on their further education and future careers.

- To teach the tutor group the tutorial programme. To contribute to the development of materials and method for the programme, and to the monitoring and evaluating of its objectives.

- To know the personal circumstances and learning abilities of each member of the tutor group so as to support and advise each student as she/he progresses through the school.

- To provide information for referring children with special needs and if required personally to take responsibility for liaison with support agencies.

- To ensure the most able students are identified and sufficiently challenged through the mainstream programme and extension activities.

Professional Development

- Maintain personal professional development to ensure that the knowledge and skills required to fulfil the role of Teacher of Computer Science are up to date.

- Be a professional role model, and understand and promote the aims of the School and the values of the Trust.

PERSON SPECIFICATION

	Essential Criteria	Desirable Criteria	Measured By
Education and Qualifications	• Must have QTS (Qualified Teacher Status) • First degree or Certificate of Education • Relevant recent professional development		Application form Certificates
Skills and Abilities	• Excellent classroom practitioner • Excellent written and verbal communication skills • Self-motivated with good organisational skills and the ability to prioritise workload effectively • Adaptable to changing circumstances and new ideas • Able to follow the school's safeguarding procedures and recognise when to report any concerns		Application form Interview
Experience	• Working in secondary education • Delivering improved outcomes for learners • Successfully building and maintaining collaborative relationships with parents, carers, partners and the wider community		Application form Interview Assessment
Knowledge and understanding	• Principles and practices of effectiveteaching and learning • Preparation of schemes of work and lessons • Principles and practices of monitoring/assessment/evaluation • The application of information and communications technology (ICT) learning and teaching in subject area(s)		Application form Interview Assessment
Other requirements	• A professional role model who is committed to their own continuous professional development and to developing others • Committed to and able to promote the aims of the school and the values of the Trust:		Interview Assessment

	Learners First, It's about Learning, No Barriers • Values diversity and the unique contribution that every individual makes to the learning community • Able to work calmly under pressure and withstand stress • Demonstrates professionalism, loyalty and integrity • Able to work flexibly, and to attend meetings as required		

HOW TO APPLY

CLOSING DATE:	Monday 29th April – 9am
INTERVIEWS:	TBC

If you wish to find out more about this role at The Hinckley School and a career within The Futures Trust please contact the Recruitment Team on – Tel: 02477 102134.

To apply for this post, please download an application form from HERE and return to recruitmentadmin@thefuturestrust.org.uk

On application please read the following policies found HERE

- The Hinckley School Child Protection & Safeguarding Policy
- The Futures Trust Safer Recruitment Policy
- The Futures Trust Suitability Policy
- GDPR Privacy Notice for Applicants

The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment.

The successful candidates for all positions will be subject to an enhanced DBS check and Social Media check.

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BUILDING BRIGHTER FUTURES

EST: 1629
The Hinckley
SCHOOL